

# Zone24 – User guide

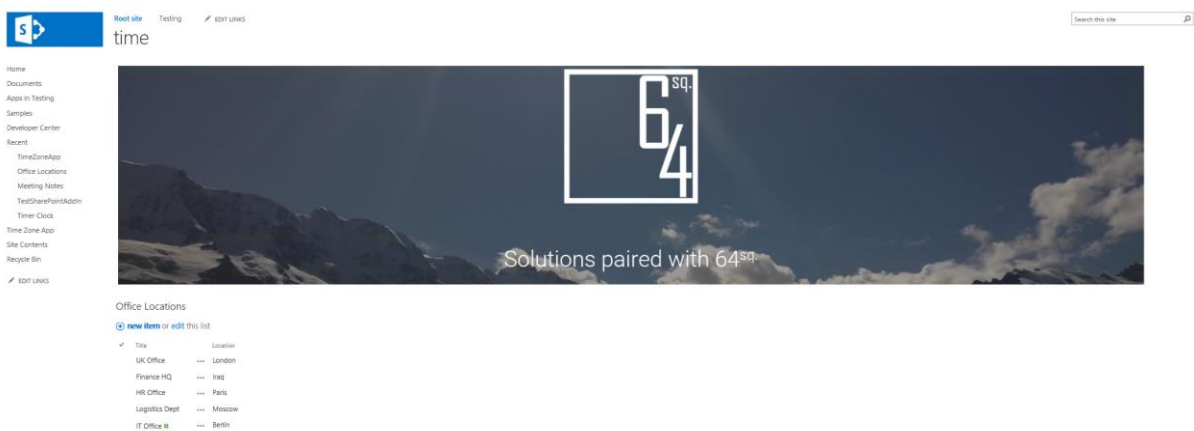
## Overview

The 64 Squared Zone24 Add-in allows for 5 clocks to be displayed on a SharePoint page. The add-in will always display the local time zone of the server + 4 configurable locations.

## Configuration

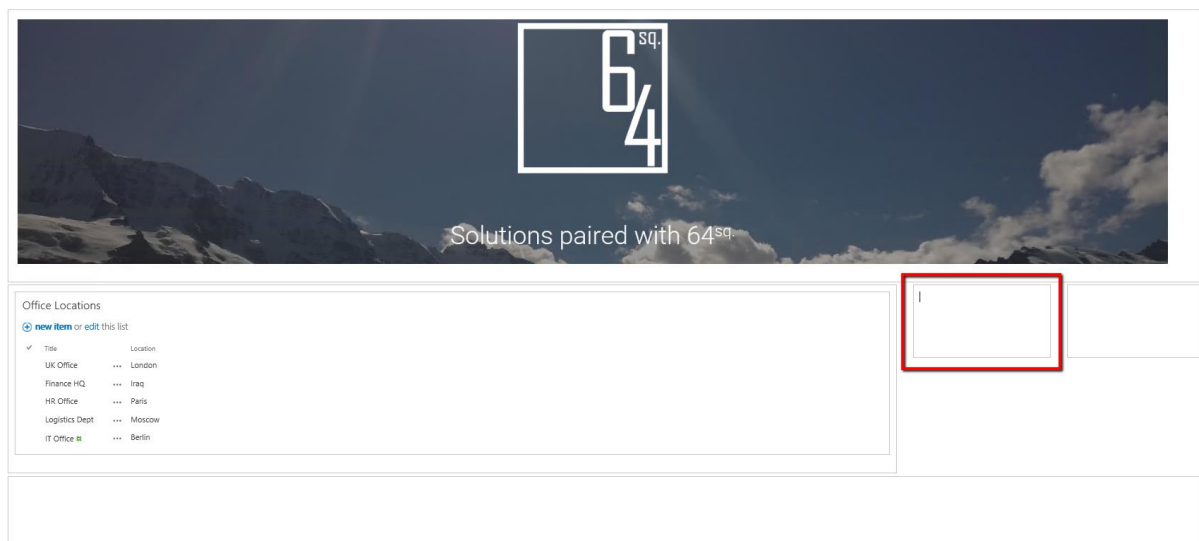
This guide assumes the add-in has already been purchased from the store and deployed. If this is not the case, please refer to the [install guide](#).

Open or create the page you would like to embed the time zone add-in

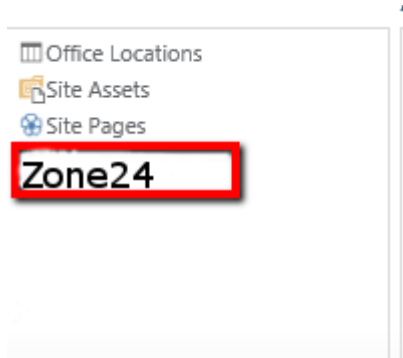
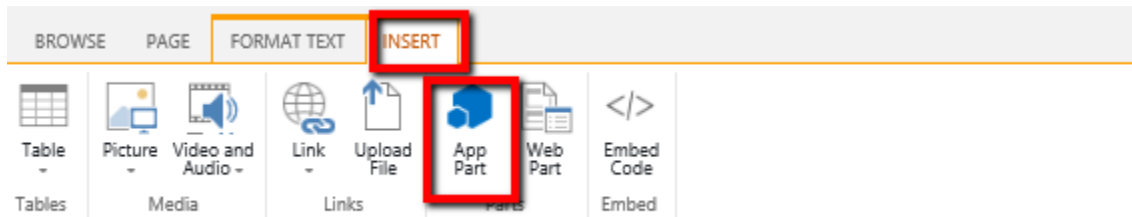


## Edit the page

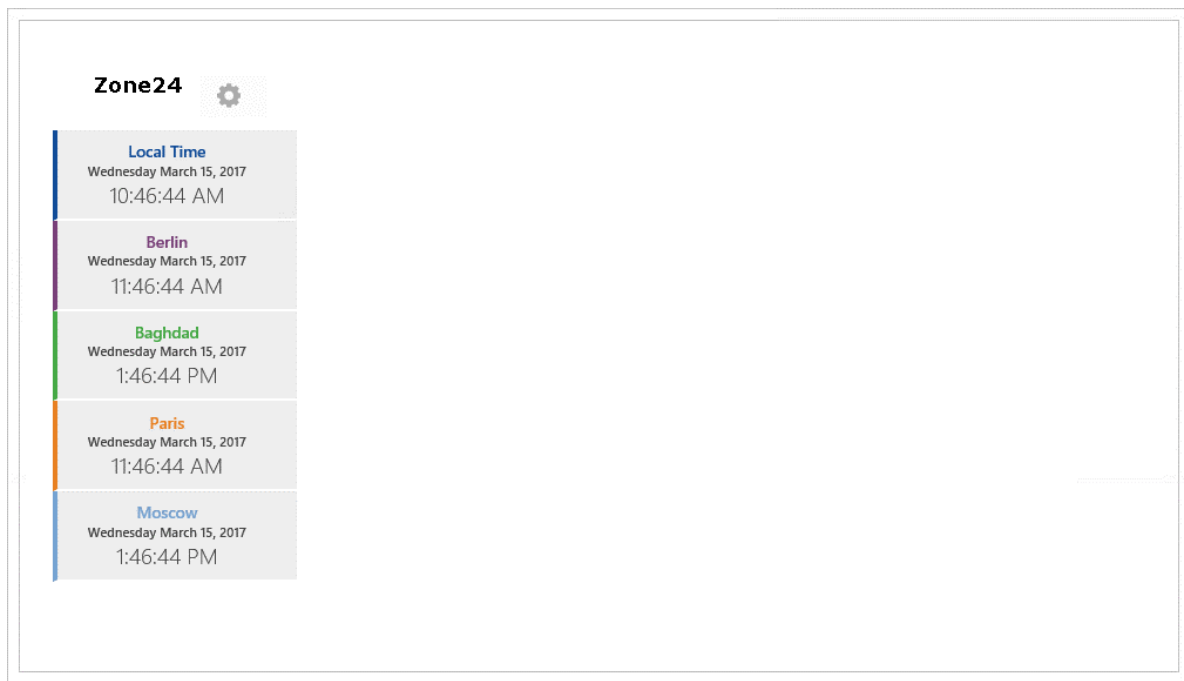
Select the area you would like the clocks to be displayed



Insert the add-in part



Click the 'add' button




The displayed times are configured via the cog on the top right corner of the add-in



## Manage Locations



Country

Please select a Country... 

Time Zone



ADD

Selected Time Zones

Europe/Berlin  
Asia/Baghdad  
Europe/Paris  
Europe/Moscow

Up

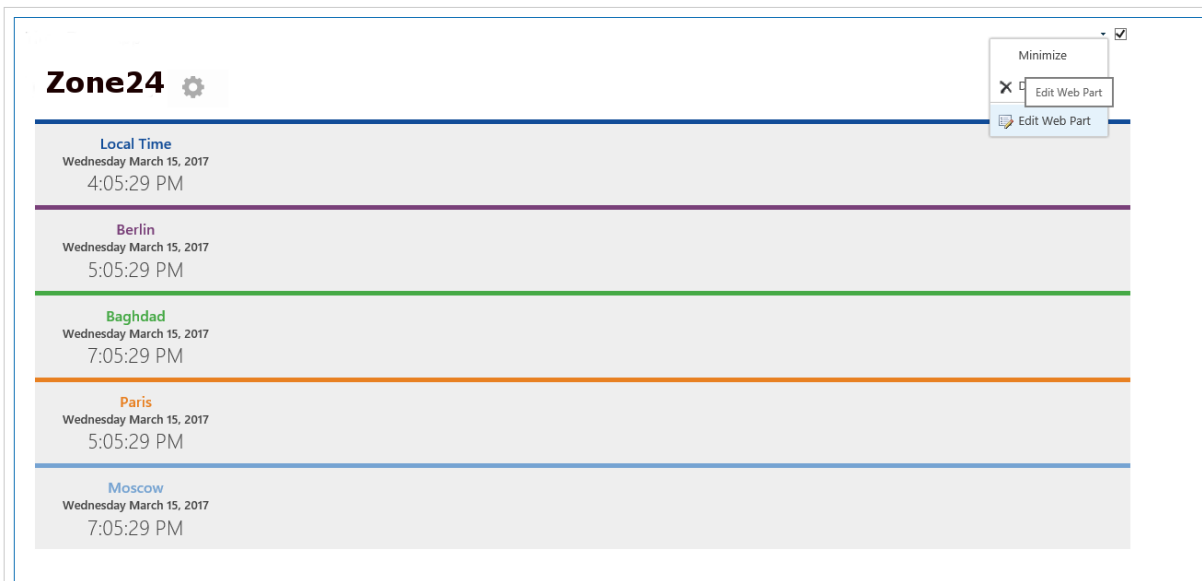
Down

Delete

SAVE

CLOSE

To configure the layout and advanced settings of the add-in, hover your mouse over the right-hand corner of the add-in part, and click the arrow that add-inners, then select 'edit web part'



This will present you with advanced options

The image shows a configuration dialog box with a title bar containing a back arrow, the text 'Appearance', and a close button. The dialog is divided into several sections by horizontal dashed lines. The first section is titled 'Title' and contains a text input field with the value 'Zone24'. The second section is titled 'Height' and contains the question 'Should the Web Part have a fixed height?'. Below this are two radio buttons: 'Yes' (unselected) and 'No. Adjust height to fit zone.' (selected). To the right of the 'Yes' radio button is a text input field and a dropdown menu showing 'Pixels'. The third section is titled 'Width' and contains the question 'Should the Web Part have a fixed width?'. Below this are two radio buttons: 'Yes' (unselected) and 'No. Adjust width to fit zone.' (selected). To the right of the 'Yes' radio button is a text input field and a dropdown menu showing 'Pixels'. The fourth section is titled 'Chrome State' and contains two radio buttons: 'Minimized' (unselected) and 'Normal' (selected). The fifth section is titled 'Chrome Type' and contains a dropdown menu showing 'Default'. Below these sections are three expandable tabs: 'Layout', 'Advanced', and 'Configuration', each with a small square icon to its left. At the bottom of the dialog are three buttons: 'OK', 'Cancel', and 'Apply'.

Appearance

Title

Zone24

Height

Should the Web Part have a fixed height?

Yes  Pixels

No. Adjust height to fit zone.

Width

Should the Web Part have a fixed width?

Yes  Pixels

No. Adjust width to fit zone.

Chrome State

Minimized

Normal

Chrome Type

Default

Layout

Advanced

Configuration

OK Cancel Apply

To switch between vertical and horizontal display expand 'configuration'

The image shows a configuration dialog box for a web part. It has a title bar with a close button. The dialog is divided into three main sections: Appearance, Layout, and Configuration. The Appearance section includes fields for Title (set to 'Zone24'), Height (with options for fixed height in pixels or adjusted to fit zone), Width (with options for fixed width in pixels or adjusted to fit zone), Chrome State (Minimized or Normal), and Chrome Type (Default). The Layout section is currently collapsed. The Configuration section is expanded and highlighted with a red border, showing a 'Layout' dropdown menu set to 'Horizontal'. At the bottom of the dialog are 'OK', 'Cancel', and 'Apply' buttons.

Appearance

Title  
Zone24

Height  
Should the Web Part have a fixed height?  
 Yes  Pixels   
 No. Adjust height to fit zone.

Width  
Should the Web Part have a fixed width?  
 Yes  Pixels   
 No. Adjust width to fit zone.

Chrome State  
 Minimized  
 Normal

Chrome Type  
Default

Layout

Advanced

Configuration

Layout  
Horizontal

OK Cancel Apply

To display all 5 clocks horizontally we recommend setting 'should web part have fixed width' to yes: 1200

**Appearance**

Title

---

Height  
 Should the Web Part have a fixed height?  
 Yes  Pixels   
 No. Adjust height to fit zone.

**Width**  
 Should the Web Part have a fixed width?  
 Yes  Pixels   
 No. Adjust width to fit zone.

---

Chrome State  
 Minimized  
 Normal

---

Chrome Type

**Layout**

**Advanced**

**Configuration**

Layout

OK Cancel Apply

Once you are happy with the configuration, click apply, and then save the page.



Office Locations

[new item](#) or [edit this list](#)

Title	Location
UK Office	London
Finance HQ	Iraq
HR Office	Paris
Logistics Dept	Moscow
IT Office	Berlin

**Zone24**

Local Time	Berlin	Baghdad	Paris	Moscow
Wednesday March 15, 2017 11:49:52 AM	Wednesday March 15, 2017 12:49:52 PM	Wednesday March 15, 2017 2:49:52 PM	Wednesday March 15, 2017 12:49:52 PM	Wednesday March 15, 2017 2:49:52 PM

## Support Details

If you have any queries or support needs, please don't hesitate to contact us at [support@64squared.co.uk](mailto:support@64squared.co.uk)